

**Noida Institute of Engineering and Technology (Pharmacy Institute),  
Greater Noida**

**Minutes of Meeting**

The IQAC meeting was held on 21<sup>st</sup> June 2021 at 2:30 PM through offline mode. The

following members were attended the meeting

S.N.	Name	Designation	Committee Position	Phone No.
<b>Chairperson Head of the College/Institution</b>				
1	Dr. Avijit Mazumder	Director	Chairman, IQAC	9871773644
<b>Member from the Management</b>				
2	Dr. Neema Agarwal	AMD	Member (Management)	9873836621
<b>Senior Administration Officer</b>				
3	Dr. Rupa Mazumder	Dean	Member (Administration Officer)	9871963644
<b>Faculty Members</b>				
4	Dr. Sushma Verma	Associate Professor	Member	9350953160
5	Dr. Rakhi Mishra	Associate Professor	Member	7906833682
6	Dr. Veena Devi Singh	Assistant Professor	Member	9479142509
7	Dr. Anjna Rani	Assistant Professor	Member	8168988721
8	Mr. Rajnish Kumar	Assistant Professor	Member	8506970934
9	Ms. Archana Sharma	Assistant Professor	Member	9811815954
<b>One Nominee each from Local Society, Students and Alumni</b>				
10	Ms. Swati Yadav	Assistant Professor	Member (Alumni)	7355546554
11	Dr. Girish	Veterinary Doctor	Nominee from Local Society	9873605979
12	Ms. Ayushi Chauhan	Student	Member(Student)	8810297971
<b>One Nominee each from Employer/Industrialists/Stakeholders</b>				
13	Dr. Ritu Arora	Wipro	Member (Industry)	9910291959
14	Mr. Vinay Tiwari	Librarian	Member (Stakeholder)	9210304909
15	Dr. Salahuddin	Associate Professor	Coordinator	9891872142

<b>Agenda for meeting</b>		
<b>S. No.</b>	<b>Points of Discussion</b>	<b>Discussion By</b>
1.	Review of previous IQAC meeting held on 4 <sup>th</sup> January 2021	IQAC Co-ordinator
2.	Review the outcome of best practices in 2021-2022	Chairperson and Dean
3.	Enrollment of faculty to NPTEL and Courseera for quality education and faculty maturation to adopt the required knowledge and technology	Chairperson and Dean
4.	Review of students' allocations to teachers for improvement in teaching learning process	Coordinator
5.	Need of library accessibility to students and faculty in a periodic manner to maintain social distancing	Coordinator
6.	Review of Peer Mentoring	Members
7.	Curriculum Feedback	Members
8.	To review status of various application for funding	Dean
9.	Amendment in IQAC committee	IQAC Co-ordinator
10.	Any other points with permission of the chair.	IQAC Co-ordinator

**Name & Signature**

Dr. Avijit Mazumder

(Chairperson IQAC)

<b>Action Taken Report</b>		
<b>S. No.</b>	<b>Points of Discussion</b>	<b>Action Taken</b>
1.	Review of previous IQAC meeting held on 4 <sup>th</sup> January 2021	Reviewed
2.	Review the outcome of best practices in 2021-2022	Reviewed
3.	Enrollment of faculty to NPTEL and Courseera	Reviewed by Chairperson and Dean
4.	Review of students' allocations to teachers	The schedule allocation to different semesters is being followed up along with their reading facility.
5.	Library accessibility to students and faculty	Reviewed by the coordinators
6.	Review of Peer Mentoring	The process is being followed by concerned faculty Members
7.	Curriculum Feedback	Members
8.	To review status of various application for funding	The process is being followed by Dean R&D
9.	Amendment in IQAC committee	New members were added by IQAC Co-ordinator
10.	Any other points with permission of the chair.	NA

**Name & Signature**

Dr. Avijit Mazumder

(Chairperson IQAC)