

**Noida Institute of Engineering and Technology (Pharmacy Institute),
Greater Noida**

Minutes of Meeting

The IQAC meeting was held on 10th January 2022 at 2:30 PM through online mode.

The following members were attended the meeting

S.N.	Name	Designation	Committee Position	Phone No.
Chairperson Head of the College/Institution				
1	Dr. Avijit Mazumder	Director	Chairman, IQAC	9871773644
Member from the Management				
2	Dr. Neema Agarwal	AMD	Member (Management)	9873836621
Senior Administration Officer				
3	Dr. Rupa Mazumder	Dean	Member(Administration Officer)	9871963644
Faculty Members				
4	Dr. Sushma Verma	Associate Professor	Member	9350953160
5	Dr. Rakhi Mishra	Associate Professor	Member	7906833682
6	Dr. Veena Devi Singh	Assistant Professor	Member	9479142509
7	Dr. Anjna Rani	Assistant Professor	Member	8168988721
8	Dr. Rajnish Kumar	Associate Professor	Member	8506970934
9	Ms. Archana Sharma	Assistant Professor	Member	9811815954
One Nominee each from Local Society, Students and Alumni				
10	Ms. Swati Yadav	Assistant Professor	Member(Alumni)	7355546554
11	Dr. Girish	Veterinary Doctor	Nominee from Local Society	9873605979
12	Ms. Ayushi Chauhan	Student	Member(Student)	8810297971
One Nominee each from Employer/Industrialists/Stakeholders				
13	Dr. Ritu Arora	Wipro	Member(Industry)	9910291959
14	Mr. Vinay Tiwari	Librarian	Member(Stakeholder)	9210304909
15	Dr. Salahuddin	Associate Professor	Coordinator	9891872142

Agenda for meeting		
S. No.	Points of Discussion	Discussion By
1.	Review of previous IQAC meeting held on 21 st June 2021	IQAC Co-ordinator
2.	Review the outcome of best practices in 2021-2022	Chairperson
3.	Review of the teaching-learning in online mode.	Chairperson and Dean
4.	Review and upgradation of power point presentation monitoring for improvement in teaching learning process	Coordinator
5.	Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes	Coordinator
6.	Organization of inter and intra institutional virtual FDP, Webinars, etc.	Coordinators
7.	Review of Peer Mentoring	Members
8.	Curriculum Feedback	Members
9.	To motivate faculties to apply to funding agencies for various projects	Dean
10.	Any other points with permission of the chair.	IQAC Co-ordinator

Name & Signature

Dr. Avijit Mazumder

(Chairperson IQAC)

Action Taken Report		
S. No.	Points of Discussion	Action Taken
1.	Review of previous IQAC meeting held on 21 st June 2021	Reviewed
2.	Review the outcome of best practices in 2021-2022	Reviewed
3.	Review of the teaching-learning in online mode.	Reviewed by Chairperson and Dean
4.	Review of power point presentation monitoring for improvement in teaching learning process	Reviewed by coordinator
5.	Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes	Reviewed by coordinators
6.	Organization of inter and intra institutional virtual FDP, Webinars, etc.	Reviewed and planned by the coordinators
7.	Review of Peer Mentoring	The process is being followed by concerned faculty members
8.	Curriculum Feedback	Members
9.	To review status of various application for funding	The process is being followed by Dean R&D
10.	Any other points with permission of the chair.	NA

Name & Signature

Dr. Avijit Mazumder

(Chairperson IQAC)