

**Noida Institute of Engineering and Technology (Pharmacy Institute),
Greater Noida**

Minutes of Meeting

The IQAC meeting was held on 27th January 2020 at 2:30 PM in the Board Room of NIET (Pharmacy Institute), Greater Noida.

The following members were present in the meeting:

S.N.	Name	Designation	Committee Position	Phone No.
Chairperson Head of the College/Institution				
1	Dr. Avijit Mazumder	Director	Chairman, IQAC	9871773644
Member from the Management				
2	Dr. Neema Agarwal	AMD	Member (Management)	9873836621
Senior Administration Officer				
3	Dr. Rupa Mazumder	Dean	Member(Administration Officer)	9871963644
Faculty Members				
4	Mrs. Sushma Verma	Associate Professor	Member	9350953160
5	Dr. Silpi Chanda	Associate Professor	Member	9643155815
6	Ms. Archana Sharma	Assistant Professor	Member	9811815954
7	Mrs. Anju Gauniya	Assistant Professor	Member	9911940828
8	Mr. RajnishKumar	Assistant Professor	Member	9816669885
9	Ms. Aditi Singhal	Assistant Professor	Member	8506970934
One Nominee each from Local Society, Students and Alumni				
10	Ms. Swati Yadav	Assistant Professor	Member(Alumni)	7355546554
11	Dr. Girish	Veterinary Doctor	Nominee from Local Society	9873605979
12	Ms. Ayushi Chauhan	Student	Member(Student)	8810297971
One Nominee each from Employer/Industrialists/Stakeholders				
13	Dr. Ritu Arora	Wipro	Member(Industry)	9910291959
14	Mr. Vinay Tiwari	Librarian	Member(Stakeholder)	9210304909
15	Dr. Salahuddin	Associate Professor	Coordinator	9891872142

Agenda for meeting		
S. No.	Points of Discussion	Discussion By
1.	Review of previous IQAC meeting held on 5 th August 2019	IQAC Co-ordinator
2.	Review the outcome of best practices in 2019-2020	Chairperson
3.	Review fulfillment of strategic plans	Dean
4.	Review of Academic results and action plan for improvement in teaching learning process	Faculty Members
5.	Overview of NAAC Process	NAAC Co-ordinator
6.	Overview of NBA-SAR Compliance Report	NBA Co-ordinator
7.	Review of Peer Mentoring	Members
8.	To work on suggestion received in Students Exit feedback	Members
9.	Amendment in IQAC committee	Co-ordinator
10.	Any other points with permission of the chair.	IQAC Co-ordinator

Name & Signature

Dr. Avijit Mazumder

(Chairperson IQAC)

Action Taken Report		
S. No.	Points of Discussion	Action Taken
1.	Review of previous IQAC meeting held on 5 th August 2019	Reviewed by IQAC Co-ordinator
2.	Review the outcome of best practices in 2019-2020	Reviewed
3.	Review of Academic results and action plan for improvement in teaching learning process	Reviewed by Pharmacy faculty members
4.	Overview of NAAC Process	The process is being followed by NAAC Co-ordinator
5.	Overview of NBA Process	The process is being followed by NBA Co-ordinator
6.	Review of Peer Mentoring	Reviewed by concerned Members
7.	To work on suggestion received in Students Exit feedback	Reviewed by concerned Members
8.	Any other points with permission of the chair.	NA

Name & Signature

Dr. Avijit Mazumder

(Chairperson IQAC)