

**Noida Institute of Engineering and Technology (Pharmacy Institute),
Greater Noida**

Minutes of Meeting

The IQAC meeting was held on 4th January 2021 at 2:30 PM through online mode.

The following members were attended the meeting

S.N.	Name	Designation	Committee Position	Phone No.
Chairperson Head of the College/Institution				
1	Dr. Avijit Mazumder	Director	Chairman, IQAC	9871773644
Member from the Management				
2	Dr. Neema Agarwal	AMD	Member (Management)	9873836621
Senior Administration Officer				
3	Dr. Rupa Mazumder	Dean	Member(Administration Officer)	9871963644
Faculty Members				
4	Dr. Sushma Verma	Associate Professor	Member	9350953160
5	Dr. Rakhi Mishra	Associate Professor	Member	7906833682
6	Dr. Veena Devi Singh	Assistant Professor	Member	9479142509
7	Dr. Anjna Rani	Assistant Professor	Member	8168988721
8	Mr. RajnishKumar	Assistant Professor	Member	8506970934
9	Ms. Archana Sharma	Assistant Professor	Member	9811815954
One Nominee each from Local Society, Students and Alumni				
10	Ms. Swati Yadav	Assistant Professor	Member(Alumni)	7355546554
11	Dr. Girish	Veterinary Doctor	Nominee from Local Society	9873605979
12	Ms. Ayushi Chauhan	Student	Member(Student)	8810297971
One Nominee each from Employer/Industrialists/Stakeholders				
13	Dr. Ritu Arora	Wipro	Member(Industry)	9910291959
14	Mr. Vinay Tiwari	Librarian	Member(Stakeholder)	9210304909
15	Dr. Salahuddin	Associate Professor	Coordinator	9891872142

Agenda for meeting		
S. No.	Points of Discussion	Discussion By
1.	Review of previous IQAC meeting held on 8 th June 2020	IQAC Co-ordinator
2.	Review the outcome of best practices in 2020-2021	Chairperson
3.	Review of the teaching –learning in online mode.	Chairperson and Dean
4.	Review of power point presentation monitoring for improvement in teaching learning process	Co-ordinator
5.	Need of library digitisation	Co-ordinator
6.	Review of Peer Mentoring	Members
7.	Curriculum Feedback	Members
8.	To review status of various application for funding	Dean
9.	Amendment in IQAC committee	IQAC Co-ordinator
10.	Any other points with permission of the chair.	IQAC Co-ordinator

Name & Signature

Dr. Avijit Mazumder

(Chairperson IQAC)

Action Taken Report		
S. No.	Points of Discussion	Action Taken
1.	Review of previous IQAC meeting held on 8 th June 2020	Reviewed
2.	Review the outcome of best practices in 2020-2021	Reviewed
3.	Review of the teaching –learning in online mode.	Reviewed by Chairperson and Dean
4.	Review of power point presentation monitoring for improvement in teaching learning process	Reviewed by Co-ordinator
5.	Need of library digitization	Renewal process for My-loft is being followed up. Efforts will be initiated for library digitization
6.	Review of Peer Mentoring	The process is being followed by concerned faculty Members
7.	Curriculum Feedback	Members
8.	To review status of various application for funding	The process is being followed by Dean R&D
9.	Amendment in IQAC committee	New members were added by IQAC Co-ordinator
10.	Any other points with permission of the chair.	NA

Name & Signature

Dr. Avijit Mazumder

(Chairperson IQAC)