

**NOIDA INSTITUTE OF ENGINEERING & TECHNOLOGY,  
PHARMACY INSTITUTE, GREATER NOIDA**

**Date:12/07/2013**

**Institute Policy for Feedback**

The feedbacks will be carried out by the Pharmacy Institute once in a semester to have an idea of performance of teachers and about the facilities like canteen, library, computer, extra-curricular activities. Any problems addressed by the students will be immediately resolved by the Institute.

The guidelines of procedures as decided are mentioned below:

- Collection of the feedback will be done from the students by the Academic Audit Committee comprising of Director, Dean and HODs.
- Participation of all students will be encouraged.
- Feedback analysis will be done by Academic Audit Committee.
- The performances of the faculty members are judged on a 10 point mark system
- Suggestion of corrective actions to the concerned staff immediately will be recommended if the marks obtained by the faculty members are less than 80%.
- Appreciation and special cares will be taken for those faculties with highest marks.
- Faculties with low score will be counseled to improve their performance with suggestive measures given by senior faculty members/ HODs/ Director. Collection of verbal feedback towards the end of semester to see whether the problems are resolved.
- Any problems to feedback regarding infrastructure is to be resolved by discussing with Managing Director.



Dr. A. Mazumder  
(Director)

Copy to through ERP

- Hon`ble MD/AMD for kind Information pl.
- All HODs for needful
- All faculty members