



NOIDA INSTITUTE OF ENGINEERING & TECHNOLOGY (PHARMACY INSTITUTE), GREATER NOIDA

नोएडा अभियांत्रिकी एवं प्रौद्योगिकी संस्थान (फार्मसी इंस्टीट्यूट), ग्रेटर नोएडा

Approved by AICTE and PCI, Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow Uttar Pradesh. (Formerly Uttar Pradesh Technical University)

Affiliated to U.P. Board of Technical Education, Lucknow, (AKTU Institute Code: 908 AICTE Permanent ID - 10802821)

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Ref: NIET/Pharmacy Institute/ Exam /05

Date: 21/03/2022

EXAMINATION POLICY:

An examination committee headed by the director of the Institute is constituted for the smooth functioning of the exam related activities of the institute. The committee comprises of:

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|---------------------------|------------------------------------|
| 1. Dr Avijit Mazumder | Director |
| 2. Dr Rupa Mazumder | Dean |
| 3. Dr Sushma Verma | Controller of Examination |
| 4. Dr Salahuddin | Dy. Controller of Exam(UG/Diploma) |
| 5. Dr Saumya Das | Dy. Controller of Exam(PG) |
| 6. Dr Rakhi Mishra | Asst. Controller of Exam(PG) |
| 7. Mrs.Swarupanjali Padhi | Asst. Controller of Exam(UG) |

The institute conducts three sessional examinations scheduled as per the Academic calendar. An additional Improvement sessional exam is also conducted for students who are interested to improve their sessional marks.

Question papers (2 non-identical set) are prepared by the faculty members which are then screened by the moderation committee comprising of experts of various areas. The examination duty chart and students sitting plan is duly prepared and circulated by the COE. After the conduction of examination, the answer sheets are evaluated by the faculty members. Sample copies (4copies/100 students) are checked by concerned Head of Departments. Then all copies are shown to the students and model solutions are discussed in the class.

If any student is having any grievances regarding the marks secured , he/she can approach the evaluator concerned. However, if their grievances are not solved at the level of the evaluator, they can approach the COE for re-evaluation of the answer papers. If the student is still not satisfied, the student can approach the Director of the Institute within a maximum period of seven days from the date of display of answer sheets in the class. The mark list is displayed in the notice board and kept in the exam cell for further processing.

Director,

21/3/2022

Pharmacy Institute, NIET.